

Vermont Gas Systems, Inc.
 FY2023 Expense Projects & Capital Investments exceeding \$100K
 Approval & Spec Sheet

Date: 12/3/2021

Project Name & Owner: METER INSTALLATION Project & Work Order (project task) Number(s): W3821, W3822, W3823

Submitted by & Department: Scott Crocker - 3400 Field Service

Project Summary & Benefit: Installation of gas meters and regulators for new customers, replacements, and meter remediation. Benefits include new customers having access to VGS services including energy efficiency programs. In addition this program supports our climate goals by reducing customers emissions by moving to a cleaner energy source and rebuilding of metersets reducing the potential for methane emissions.

Schedule/Timing of In-Service: October 2022 - September 2023

What type of cost? Capital Expense

Other Notes (include business case and estimated useful life of capital purchase):
 Each year meters are needed for new customers, meter remediation, and the meter test program. Gas meters have an expected useful life of 25 years.

Assessment of Alternatives
 New meters are necessary to provide natural gas service to new customers and the meter testing and remediation program is a regulatory requirement.

BUDGET (add lines as needed)

Vendor	Product/Service	Type Of Known & Measurable Documentation Provided	Label on Documentation Found	Capital Spend	FY2022 Expenses	Total
American Meter, Sensus	Meter Installation - AP (Invoices)	Trend Analysis using historical information	Budget FY2023	\$345,960.00		\$345,960.00
	Meter Installation - IC (Parts)		Budget FY2023	\$4,500.00		\$4,500.00
						\$0.00
Internal Components of Budget:						\$0.00
VGS	Meter Installation - PR (Labor)		Budget FY2023	\$150,000.00		\$150,000.00
VGS	VGS benefits overhead (59.73%)	Budgeted Benefits, Transportation & Direct Overhead Rates	Budget FY2023	\$89,595.00		\$89,595.00
VGS	VGS administrative overhead (34.19%)	Budgeted Administrative Overhead Rate	Budget FY2023	\$171,107.00		\$171,107.00
PROJECT TOTALS				\$761,162	\$0	\$761,162
Contingency				\$0	\$0	\$0
PROJECT TOTAL, INCLUDING CONTINGENCY				\$761,162	\$0	\$761,162

Prior to Spend/Contract Commitment

All projects over \$100,000 must be presented and approved by the Project Steering Committee

Subsequent approval, if required based upon the criteria below:

If the project RE-forecast is greater than 15% or \$25,000 (unless otherwise assigned) over the original budget and/or the schedule has shifted into a new fiscal year, the project must be presented to the VP, of that area for additional approval.

If the re-forecast is greater than \$250,000 the project must be presented to the VP of Finance for additional approval

Threshold if otherwise assigned _____

Updated Forecast Project Total: _____

Variance > \$25,000

Variance > 15%

-761,162

-100%

Schedule: _____

Vice President (as applicable) _____

VP, Finance (as applicable) _____